

ASPE Central Texas Chapter
BoD Meeting Minutes – 5p virtual
March 3, 2022

1. Role call
 - a. Intro Hayley DeVilbiss – Chumley rep (works with Troy Johnson of Tyler Pipe – good source for supporting WoA activities) Hayley willing to help with WoA activities.
 - b. Torvald
 - c. Chris Phillips
 - d. Zed Hernandez
 - e. Francisco Dehoyos
 - f. Greg Rodriguez
 - g. Chelsea Moussouni
2. Tech meetings
 - a. Zed H. as role of VP Tech – will scout all the speakers and help with sponsorship for newsletter and website. This position requires someone with a fluid schedule and someone who knows state-local industry contacts.
 - b. VP tech assistance for city meetings. Greg R. to keep track of SATX venue, Torvald to keep track of ATX venue.
 - c. Confirm VP Tech vote. Vote passed
 - d. Working CC into the mix with Enrique E. Enrique didn't call in. Need to contact and see if plan to get active in CC still a priority
 - e. Having three cities is brutal and will require at least some quarterly board meetings and bi-weekly communications.
 - f. Tech meetings – plan out next four months and keep a running schedule.
 - i. March meeting – Zed working on it. Possible contact with Dan Caufield w/ NIBCO meeting will be virtual. Zed to share information with Chelsea to put on the website and send to members.
 - ii. April meeting
 - a. meeting will be in person;
 - b. need to reach out to City of San Antonio to speak in April in Austin, maybe on industrial waste; changes to codes, common issues with submissions
 - c. Venue selection
 - i. When looking into venues, we can seek to have the cost \$15 - \$20 / plate
 - ii. We want to allow members to RSVP through the website.
 1. Should we allow reps to pay for registration through the website?
 2. What is the cost for reps to register?
 - iii. Maybe we can find a Mexican restaurant that wouldn't require a headcount in advance
 - iii. May meeting meeting will be in person
 - iv. June meeting meeting will be in person
 - g. Golf event – after a few months of regular meetings and newsletters
 3. Website and newsletter activity
 - a. Zed and Torvald coordinated on efficiently generating and sending out the monthly newsletter.
 - a. Email the newsletter from StarChapter

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- i. reply to email address from the StarChapter: President at ASPE?
 - b. Follow up with the email from Torvald - Reminder for the meeting information
 - b. Uploading the new members to StarChapter
 - a. Chris to handle this: Chelsea to give Chris access to the StarChapter as admin
 - c. Would like to have a monthly 100-200 words from VP Legislative, AYP, WoA, VP Affiliate. Might be a quarterly letter that appears for three months in a row if necessary. Our chapter members need some engagement at a local level. Setting due date each month to have all material to Torvald by 25th of the month.
 - a. Seeking written messages from WoA, Legislative, AYP, and Membership minimum of once each 3 months, to be ran for 3 months.
 - d. AYP activity for newsletter and website. Greg R. Target one event every quarter?
 - a. Big Hops on Hueber
 - b. Somewhere in Austin?
 - c. Pictures and blurb for the newsletter
 - d. AYP for Austin? It was Jordan. Zed to help find some help.
 - e. Pick a date
 - f. Register for events through the website
 - e. WoA activity for newsletter and website. Ana G. Need a committee? Several women in the chapter now. Materials for Youth Outreach need to be restored
 - i. Hayley – social events
 - 1. Maybe a speaker for the event
 - ii. Ask Delta if they will fund the event, national sponsor
 - iii. Carmen- Houston
 - 1. Flyers
 - 2. Rsvp headcount
 - 3. Email blast – two weeks before, one week before, week of
 - f. STEM activity for newsletter and website. Ana/Chris Need to upgrade materials and supplies
 - i. Witte
 - ii. Girl Scouts events – April, May
 - iii. Girls Inc. ~2500 kids
 - g. (from 2019) Terry Collins to post articles on history of chapter – create a tab with a “history” page
 - h. Figuring out t-shirt sales page. We have pics for what the shirt looks like. Need to implement cc sales and shipping. Torvald to get info to Chelsea to setup online store
- 4. Greg Rodriguez - AYP needs, plans, etc. ? planning an event at Big Hop (sp?). Zed might help sponsor. AYP should ask Zurn to sponsor any event and then get another sponsor
- 5. Ana G. – WoA needs, plans, etc. ? working with Hayley to get a date set for an event (maybe a weekend lunch or mixer) for May. Delta is the nat’l sponsor, but local sponsors needed.

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6. Chris P - Golf tournament in latter half of the year? Keep on hold until activity within chapter picks up
7. ASPE 2022 Convention and EXPO – Indianapolis 2022 sending 5 delegates and 2 alternates

Attendees:

Torvald

Zed

Francisco

Chris (VP Affiliate and VP Membership)

Hayley

Greg

Chelsea

Partial recaps:

AYP: Greg is setting up a date for an evening meetup at Big Hop. Needs some sponsorship. March 24th.

WoA: Ana and Hayley to work towards goal of first weekend lunch or mixer on May (if possible). Needs sponsorship. Maybe reach out to Carmen Gonzales for assistance or pointers and maybe be first speaker.

STEM: girl scout events in April and May, June summer programs

Girls, Inc. activities

Need dates of upcoming activities and retooling activity boards.

Zed is going to find our monthly speakers and possible website and newsletter sponsors to fill in some advertising blanks on the newsletter.